

## Requirement of Stationery Items for 01 Year April-17 to March-18

|                  | Sl. No. | Particulars   | Unit   | Pers. | Acco unts | Sto res | Purc hase | Dispe nsary | SPF | Mines, VTC, Mgn&TO | Mill Section |       |        |       |       |      |     | Total | Remarks      |
|------------------|---------|---|--------|-------|-----------|---------|-----------|-------------|-----|--------------------|--------------|-------|--------|-------|-------|------|-----|-------|--------------|
|                  |         |   |        |       |           |         |           |             |     |                    | Chem. &Mill  | Mech. | Elect. | Civil | Inst. | CR&D | HPU |       |              |
| 400059011492 ✓   | 1       | A4 Size Papers                                      | Reams  | 250   | 500       | 20      | 100       | 24          | 30  | 186                | 100          | 50    | 25     | 80    | 20    | 25   | 100 | 1510  | Make-Andhra  |
| 400059011294 ✓   | 2       | Legal Size Papers                                   | Reams  | 10    | 5         | 2       | 5         | 0           | 20  | 0                  | 100          | 10    | 3      | 5     | 5     | 5    | 50  | 220   | Make-Andhra  |
| 400059011491 ✓   | 3       | A3 Size Papers                                      | Reams  | 5     | 5         | 2       | 5         | 2           | 3   | 30                 | 20           | 10    | 8      | 10    | 10    | 5    | 50  | 165   | Make-Andhra  |
| 40005901126191 ✓ | 4       | Window envelop (260*105mm) with gloo                | bundle | 10    | 10        | 0       | 250       | 0           | 50  | 10                 | 10           | 5     | 1      | 1     | 1     | 1    | 5   | 354   | Good quality |
| 400059011471 ✓   | 5       | Marker pen (Medium size, Make-Camel)                | Nos.   | 15    | 10        | 20      | 5         | 4           | 20  | 67                 | 100          | 30    | 25     | 20    | 20    | 10   | 25  | 371   | Make- Camel  |
| 400059011681 ✓   | 6       | Registers (300 pages) (Standard size)               | Nos.   | 70    | 15        | 10      | 15        | 4           | 50  | 264                | 200          | 50    | 20     | 18    | 20    | 50   | 70  | 856   | Good quality |
| 400059011686 ✓   | 7       | Registers(200Pages) (standard size)                 | Nos.   | 50    | 10        | 10      | 15        | 50          | 100 | 116                | 150          | 50    | 15     | 20    | 20    | 50   | 60  | 716   | Good quality |
| 400059011684 ✓   | 8       | Attendance Registers (50 pages) (standard size)     | Nos.   | 25    | 0         | 3       | 0         | 1           | 10  | 42                 | 20           | 7     | 3      | 2     | 3     | 2    | 5   | 123   | Good quality |
| 400059011591 ✓   | 9       | Scribling pads                                      | Nos.   | 50    | 50        | 20      | 50        | 3           | 30  | 200                | 100          | 25    | 10     | 5     | 10    | 10   | 20  | 583   | Good quality |
| 40005900638 ✓    | 10      | White board markers                                 | Nos.   | 10    | 0         | 0       | 0         | 0           | 0   | 30                 | 0            | 0     | 0      | 0     | 0     | 0    | 0   | 40    | Make- Camel  |
| 400059011001 ✓   | 11      | Three coloum cash books 500pgs                      | Nos.   | 0     | 5         | 0       | 0         | 0           | 0   | 0                  | 0            | 0     | 0      | 0     | 0     | 0    | 0   | 5     | Good quality |
| 400059006599 ✓   | 12      | Computer stationary A4 1+1 10"X12" X 2 Part (6065M) | Nos.   | 0     | 2500      | 0       | 0         | 0           | 0   | 0                  | 0            | 0     | 0      | 0     | 0     | 0    | 0   | 2500  | Good quality |
| 400059006014 ✓   | 13      | Computer stationary A4 1+2 10"X12" X 3 Part         | Nos.   | 0     | 6000      | 0       | 0         | 0           | 0   | 0                  | 0            | 0     | 0      | 0     | 0     | 0    | 0   | 6000  | Good quality |
| 400059006015 ✓   | 14      | Computer stationary A3 1                            | Nos.   | 0     | 1000      | 0       | 0         | 0           | 0   | 0                  | 0            | 0     | 0      | 0     | 0     | 0    | 0   | 1000  | Good quality |
| 400059006592 ✓   | 15      | Computer stationary A3 1+1 10"X15" X 2 Part         | Nos.   | 0     | 2000      | 0       | 0         | 0           | 0   | 0                  | 0            | 0     | 0      | 0     | 0     | 0    | 0   | 2000  | Good quality |

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